



Application for Residency at _____ Desired Date of Occupancy: _____

Did a Realtor show you the house? Yes or No Fee Paid: _____

If yes; realtor name: _____ Approved/Denied By _____

APPLICANT

First Name _____ Middle _____ Last _____

Phone # _____ email address _____

Birthdate: _____ Social Security # _____

Drivers License # _____ State of License _____ How's Your Credit? _____

Pets? Yes or No Description & Breed _____

Assistive Animals? Yes or No Description & Breed _____

Current Address: _____

Name of Landlord: _____ Landlord Phone # _____

Residency Dates: From _____ To _____ Monthly Rent \$ _____

Previous Address: _____

Name of Landlord: _____ Landlord Phone # _____

Residency Dates: From _____ To _____ Monthly Rent \$ _____

Current Employer: Company Name _____ Supervisor _____ Phone # _____

Address: _____ Position _____

Employment Dates: From: _____ To: _____ Monthly Income: _____

Other Income: Please list any SSI, Pension, Disability, Student Grants, Dividends, ETC. (Must Provide verification)

Name _____ Amount _____ Type of Income _____

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Have you ever filed Bankruptcy? Yes or No If yes, when? _____ Have you ever been evicted from a rental? Yes or No

Have you ever been convicted of a crime other than a traffic violation? Yes or No

Vehicles:

Make _____ Model _____ Year _____ Color _____ Plate # _____ Exp Date _____ State: _____

Make _____ Model _____ Year _____ Color _____ Plate # _____ Exp Date _____ State: _____

Others to occupy the residence:

Name _____ Relationship _____ Birthdate _____

Name _____ Relationship _____ Birthdate _____

Name _____ Relationship _____ Birthdate _____

Name _____ Relationship _____ Birthdate _____

Reference Name _____ Relationship _____ Phone # _____

In Case of Emergency, Notify _____ Relationship _____ Phone # _____

All information given in my application for residency is true and complete. H & H Management, Inc. is hereby authorized to make any investigations deemed necessary to approve my application for residency. Such investigations include but are not limited to resident history, employment history, and credit history and background history. The information may be given to the owner or Owner's agent of the property we are applying for. The \$60 application fee is non-refundable.

X _____ DATE _____

APPLICANT SIGNATURE "WE DO NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, RELIGION, SEX, NATIONAL ORIGIN, FAMILIAL STATUS, OR DISABILITY."



RENTAL REQUIREMENTS

The information you provide on the application plays a big part of approval or disapproval of the application. Please make sure you review the following before you turn in your application.

1. You must be able to show verifiable income of three times the monthly rent. Employed individuals must provide W-2's or Pay Check Stubs. Self Employed individuals must provide the most current tax return.

We do accept Housing Choice Voucher Programs. You must be able to show verifiable income of three times your portion of the monthly rent or \$1500 minimum income, whichever is greater.

2. Credit History must be acceptable with ***no rental judgements, no rental collections, and no evictions***. We do not accept any bankruptcies that are less than 1 year from discharge date.
3. Rental History must be verifiable (current or past) with no evictions, no complaints and good payment history.
4. Maximum occupancy of two persons per bedroom, plus one person.
5. Rottweilers, Pit-Bulls, Chows, or Cats are not allowed. Assistive Animals are welcome and must be disclosed with proper documentation.
6. The application fee is \$60 per person that is applying. The application Fee is Non-Refundable and can be made payable by cash or money order.
7. If approved, the Security Deposit is due immediately, payable in Cashiers Checks or Money Orders. The Security Deposit is Non-Refundable until the lease is signed and tenant takes possession of the property. At that time, the security deposit becomes a refundable deposit as outlined in the lease. The first month's rent or any prorated rent must be paid in the form of a Cashier's Check or Money Order at lease signing. Property remains available until deposit is paid.
8. A free copy of the Landlord Tenant Act is available at www.housing.az.gov
9. Fair Housing Policy- It is unlawful and a violation of company policy to discriminate against any person based on race, color, religion, sex, national origin, familial status, or disability, to refuse to show, rent, negotiate or otherwise make unavailable any rental unit.
10. The application must be signed in front of an H & H Management, Inc. agent or you may have it notarized. A copy of a valid government picture ID is required.
11. You must maintain renters insurance throughout your lease, with H & H Management Inc. listed as an Interested Party.
12. When you move into the property, it is your responsibility to verify the smoke detectors are operational and to maintain fresh batteries throughout your lease term. If you find one is malfunctioning, please call our office and place a work order to have them looked at.

X _____
APPLICANT SIGNATURE

DATE

